

State of Iowa

Consider a Career in

Corrections



An Equal Employment Opportunity and Affirmative Action Employer

The Department of Corrections employs Correctional Officers at correctional facilities throughout the state.

Correctional Officers are responsible for supervision and security of persons committed to state correctional institutions.

Annual Salary: \$31,054.40 – \$44,033.60

As an employee of state government, you will have a wide range of benefits available to you. Benefits include:

Health Insurance
Dental Insurance
Life Insurance
Disability Insurance
Retirement Plans

Workers' Compensation
Deferred Compensation
Paid Sick Leave
Paid Vacation
Paid Holidays

APPLICATION PROCEDURES

Applications may be obtained from the Workforce Development Centers throughout Iowa, any state correctional facility or by writing or calling the Iowa Department of Administrative Services – Human Resources Enterprise (DAS-HRE). Completed applications must be returned to the Department of Administrative Services – Human Resources Enterprise. You may apply for additional jobs by writing or calling the Department of Administrative Services – Human Resources Enterprise at any time. Phone 515-281-3087 (this is an automated call processing system; please listen carefully to menu selections and select the option which best addresses your situation).

If testing accommodations are needed, i.e., reader, enlarged print, etc., please contact the correctional facility where you will be taking the test at least one week prior to the test date.

APPLICANTS MUST INDICATE AVAILABILITY FOR “ANY SHIFT” AND FOR ONE OR MORE OF THE COUNTIES LISTED BELOW.

<u>Location</u>	<u>County</u>	<u>#</u>
Correctional Facility - Clarinda	Page	73
Correctional Institution for Women - Mitchellville	Polk	77
Medical and Classification Center - Oakdale	Johnson	52
State Penitentiary - Ft. Madison	Lee	56
Correctional Facility - Mt. Pleasant	Henry	44
Anamosa State Penitentiary	Jones	53
North Central Correctional Facility - Rockwell City	Calhoun	13
Correctional Facility - Newton	Jasper	50
Luster Heights Camp - Harpers Ferry	Allamakee	03
Correctional Facility - Ft. Dodge	Webster	94

MINIMUM QUALIFICATIONS

High School graduation or GED. The following special selection requirements apply for all applicants:

- 83-question video test
- reading test
- 40-item correctional officer interest blank
- background investigation
- urinalysis test for drugs
- physical examination
- some positions may require a valid driver's license
- successful completion after hire of a four week Preservice Training Program at the Corrections Training Center in Mt. Pleasant.
- six-month probationary period during which final job suitability is determined.

NOTE: Cell Phones, Pagers, Cameras and Recorders are **not allowed** in test rooms.

CORRECTIONAL OFFICER SCREENING PROCESS

PSYCHOLOGICAL/VIDEO-BASED TEST

Applicants are required to successfully complete a 40-item correctional officers interest blank and to take an 83-item video-based test and a reading test.

Iowa Department of Administrative Services
Human Resources Enterprise
Grimes State Office Building
400 East 14th Street
Des Moines, Iowa 50319-0150
Phone: 515-281-3087 (Automated call processing system)
Fax: 515-281-7970
Jobline: 515-281-5820
1-800-735-2942 (Relay Iowa)

Website: www.das.hre.iowa.gov
Email: dashre.info@iowa.gov